

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

STAFF MEETING MINUTES

November 5, 2014

The Columbia County Board of Commissioners met in scheduled session with Commissioner Anthony Hyde, Commissioner Henry Heimuller and Commissioner Earl Fisher.

Commissioner Hyde called the meeting to order.

GRANT LETTER:

Janet Evans brought back the finalized letter of support for the application for Evidence-Based Decision Making Initiative Phase IV. The was approved by the Board last week, however the State had requested some changes to the letter. After review, Commissioner Hyde signed the letter.

PIO DISCUSSION:

The Board considered the status of the County's social media accounts and the direction they wished to take in maintaining those accounts or not. They discussed the concept of public relations and the important function of the public information officer. They directed Jean Ripa to see that the social media accounts are temporarily disabled and to check in with the Board next week to verify the status of the accounts. They decided to continue their consideration of the Public Relations/Public Information Officer issue at a later date.

ROADSIDE MEMORIALS:

Dave Hill discussed his memo to the Board dated September 23, 2014. He stated that it was his intention to develop a policy that provided for the removal of roadside

memorials (site of fatal accidents) after two years but that after discussion with County Counsel, the Road Department policy will be that roadside memorials will not be permitted. As an option, the Road Department will allow for family members of the victims of fatal accidents to pay for the installation of "Please Drive Safely - In Memory of....." or Don't Drink and Drive - In Memory of....." sign in the vicinity of the fatal accident. By consensus, the Board agreed with this alternative program and further suggested that the Road Department work proactively with the family members to have the memorial items removed from the roadside and offer them the alternative to place a sign at the location.

ROAD DEDICATION AT THE END OF HOVLAND WAY:

Dave Hill and Lonny Welter presented information to the Board regarding Hovland Way as outlined in the memo dated September 30, 2014. Dave mentioned that the Road Department is processing Right-of-way Dedications, Public Road Event Permits, and Road Vacations and we are attempting to have a similar process for all of them which means gathering information from other departments and agencies, and then presenting a brief report to the Board to get their initial reaction and comment. After that, they would then proceed to move forward to process the legal documentation. Lonny discussed the details of the Hovland Way dedication and there was no particular concern from the Board with moving forward with the dedication other than making certain that it is clear, this dedication will not be "County Road" right-of-way, but rather a public road not maintained by the County Road Department. Staff will proceed to gather the legal documents for this dedication.

SPLIT BUILDING SERVICES MANAGER POSITION:

Jean Ripa referenced the memo in their packet from Todd Dugdale and job descriptions regarding the position of Facilities Services Manager and Building Official. Jean noted that the Building Official position still needed some review and she was not asking for a decision regarding that today. With little discussion, *Commissioner Heimuller moved and Commissioner Fisher seconded approve the creation of the position of Facilities Services Manager and assign to salary range E05 and to eliminate the position of Building Services Manager. The motion passed unanimously.*

SCHEDULE MEETING WITH UNION REPRESENTATIVES:

Jean then noted that she was struggling to get a good date for the Commissioners to meet with the Union President in the next couple months due to upcoming holiday and special events. The Commissioners agreed that it would be better to have the meeting scheduled for sometime in January so they can discuss the new year's priorities.

EXECUTIVE SESSION UNDER ORS 192.660(2)(a)(F) - Exempt Records:

The Board recessed the meeting to go into Executive Session as allowed under ORS 192.660(2)(a)(f). Upon coming out of Executive Session, no action was taken by the Board.

The Board recessed the meeting and reconvened on Friday, November 7, 2014 at 1:00 p.m. at the County Road Department. All were present.

MEETING WITH DSL 7 DIBBLEE POINT:

The Board met with county staff Dave Hill, Tristan Wood, Glen Crinklaw and Department of State Lands representative Patricia Fox and Craig Smith of BMI regarding a lease proposal at Dibblee Point. After discussion, no decisions were made at this time.

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With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 5th day of November, 2014.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____

Anthony Hyde, Chair

By:

Henry Heimuller,

Commissioner

By:

Earl Fisher, Commissioner

By: _____

Jan Greenhalgh

Board Office Administrator